



## Reasonable Accommodation Request Form (ADA/FHA) – Homeowner in HOA

### 1. HOMEOWNER INFORMATION:

Name: \_\_\_\_\_

Property Address within HOA: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### 2. PERSON REQUESTING ACCOMMODATION (if different from homeowner)

Name: \_\_\_\_\_

Relationship to Homeowner: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### 3. REQUESTED ACCOMMODATION

Describe the specific accommodation you are requesting:

*Example: "Permission to install a ramp at my front entrance," or "A designated accessible parking space near my unit."*

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**4. DESCRIPTION OF DISABILITY (Do not include diagnosis- only describe how it affects of the property)**

Describe the physical or mental impairment that substantially limits one or more major life activities and how it relates to the need for the accommodation:

*Example: "I have a mobility impairment that limits my ability to walk long distances, which makes it difficult to access the mailbox and community center."*

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**5. PURPOSE OF THE ACCOMMODATION**

Explain how the requested accommodation will enable equal use or enjoyment of the home or common areas:

*Example: "The ramp will allow me to safely enter and exit my home without assistance."*

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**6. SUPPORTING DOCUMENTATION (Optional but may be requested)**

Do you have a letter from a healthcare provider or other documentation supporting this request?

Yes (If so, then provide a copy attached)

No (will provide upon request)

Not applicable

## 7. SIGNATURE

I certify that the information provided in this request is true and accurate to the best of my knowledge. I understand that the HOA may contact me for additional information if needed to evaluate this request. I also understand I will have to fill out an ARB Application form as well along with completing this form.

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **\*Instructions for the HOA Board/Management\***

Under the Fair Housing Act, HOAs must provide reasonable accommodations to individuals with disabilities unless doing so would impose an undue financial or administrative burden or fundamentally alter the nature of the HOA's operations. Prompt and confidential consideration of this request is required by law.