

**SUMMER WOOD
ARCHITECTURAL APPLICATION FOR CHANGE/REVIEW**

- **General Information:** **Date Received:** _____
Date Approved: _____
 Owner's Name: _____
 Address: _____
 Estimated Start Date: _____ Estimated Complete Date: _____
 Telephone (Home) _____ (Cell) _____
 E-mail: _____
 Contractor: _____ Phone: _____

- **Proposed Addition or Alteration**

A. GUTTERS

Gutters must be white and made of aluminum and have a minimum 5" width capable of handling the water volume from a Low Country rainstorm/hurricane coming off the home's roof. **WATER DAMAGE CAUSED TO A HOME BY INSUFFICIENT GUTTER SIZE WILL BE THE HOMEOWNER'S RESPONSIBILITY TO FIX.**

Gutters must be installed by a contractor who offers a guarantee or warranty (not self-installed). A gutter guard is recommended if your home is near pine trees and/or trees. Once installed, the homeowner will be responsible for their maintenance including cleaning them of debris, etc.

Failure to obtain prior approval for gutters will result in fines for the current homeowner or a future homeowner being held liable for the unapproved installation of the gutters on the home cited in this application which will require their removal and reinstallation by a qualified contractor. Poorly installed gutters by a non-professional without prior approval will result in their removal at a cost to the homeowner and will require resubmission of an ACC application in accordance with Summer Wood's Rules and Regulations and/or By-laws for approval to have them reinstalled.

**SUMMER WOOD
ARCHITECTURAL APPLICATION FOR CHANGE/REVIEW**

SUBMISSION FOR APPROVAL:

Please include the following items in your submission package:

- Completed Summer Wood Application for Architectural Review Form – GUTTERS
- Any photos or website links to assist in describing your alteration

Homeowner must be current with HOA dues and not have outstanding fines

Please send all items to:

Summer Wood POA

Attention: ACC Request - **GUTTERS**

1 Carriage Lane, Ste. C-100

Charleston, SC 29407

Info@imcchs.com

Owner’s Signature: _____

Date: _____

PLEASE NOTE: Once approval has been received from the POA’s ACC Committee Chair, the homeowner will have six (6) months from the approval date to complete the project as outlined in the attached application. If it is NOT done within this timeframe, the entire project must be resubmitted for approval.

Once your project has been completed, a return visit by the ACC Chair is required to inspect the finished project so that future homeowners of your home are NOT held liable for faulty construction work, failure to install the gutters properly, etc. It is the current homeowner’s responsibility to notify the ACC chair of the project’s completion so that a final approval of the scope of the project is obtained. Without this documentation, current and future homeowners WILL BE RESPONSIBLE for any damages (including water intrusion from the home’s roof) which result from faulty installation, changes in the original plan submission, etc., and will be financially responsible for the costs to correct said deficiencies. If these problems are discovered at closing, the selling homeowner will be responsible for any costs to correct the deficiencies.