



FORM A ARCHITECTURAL REVIEW APPLICATION

House Number:

Owner(s):

SELECT THE APPLICATION TYPE FOR REVIEW BY THE SCOTTS CREEK ARCHITECTURAL REVIEW COMMITTEE (SCARC)

New Build

Improvement (Select Proposed Alterations / Additions Below)

The following reflect the most often requested applications for Improvements. If the proposed alterations / additions are not listed herein, please select 'other' for your request. Please select all items that are applicable.

New Build applicants do not need to complete this section.

Exterior Color Modification

Fences and Walls

Accessory Structure

Satellite Dishes, Antennas, Solar Panels

Rear Porches and Decks

Play Equipment

Pools, Jacuzzis, and Hot Tubs

Driveways and Sidewalks

Landscaping

Other (Provide Brief Description)

READ AND INITIAL EACH ITEM TO ACKNOWLEDGE THE SCOTTS CREEK ARCHITECTURAL REVIEW DESIGN GUIDELINES

- 1) It is the owners responsibility to obtain and read the most current versions of the Covenants, Conditions and Restrictions and the Architectural Design Guidelines amendments thereto.
- 2) The SCARC has 45 calendar days from receipt of applications to render a decisions. The time frame for review does not include days the review process is suspended due to incomplete, inaccurate applications or delinquent accounts.
- 3) Applications will be reviewed once complete and accurate information is received as requested by the SCARC. The review process will be suspended until all information is received.
- 4) Review of applications from owners with delinquent accounts will not commence until the account is rectified. If an account becomes delinquent after submission the review process will be suspended until the account is rectified.
- 5) It is the responsibility of the owner to contact the SCARC if determination by the SCARC has not been received within 45 calendar days.
- 6) Adherence to Architectural Design Guidelines does not guarantee approval of any application. The SCARC has the sole authority to determine if applications are acceptable and discretion to refuse approval.
- 7) Any owner that is not satisfied with the SCARC determination shall have the right to appeal to the Board of Directors within twenty (20) calendar days following receipt of the SCARC determination.
- 8) The SCARC has the right of entry and inspection upon any portion of an owners property. Except in emergencies, any exercise of the right of entry should be made only upon at least 24 hours advance notice given to the owner.
- 9) If application requires extensive review, input from legal or professional services fees may apply. Owners will be notified of fees before they are incurred and fees shall be paid in full prior to review of any application.
- 10) Owners are solely responsible to obtain all necessary permits, inspections, authorizations and permissions from the appropriate organization(s) and to determine and comply with all regulations, statues, codes and zoning or other application requirements pertinent to the proposed application.

OWNER AGREEMENT

By submitting this application, affixing my name and dating below, I as the owner, acknowledge receipt of the Scotts Creek Architectural Review Design Guidelines. I agree to comply with all rules and regulations stipulated therein. Furthermore, I will notify all parties employed to work on the property of all policies, procedures, rules and regulations.

OWNER NAME:

DATE:

CONTACT INFORMATION:

Phone

Email